

# ARCHITECTURAL CHANGE APPLICATION

Mail your form to:

**Property Services Group**  
**P.O. Box 986**  
**Plainfield, IN 46168**

**LOT #:** \_\_\_\_\_ **PROPERTY ADDRESS:** \_\_\_\_\_

**Check one:**     **Addition**     **Alteration**     **Replacement**     **Other**

**DESCRIPTION** (provide as many details as possible):

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**Dimensions (i.e., decks, porches, additions):** \_\_\_\_\_

**For singles, siding, shutters, exterior doors, or exterior trim:**

Existing Color: \_\_\_\_\_ New Color (provide sample): \_\_\_\_\_

**Building Materials and Supplier(s):** \_\_\_\_\_

**Contractor Name:** \_\_\_\_\_ **Approx Cost:** \_\_\_\_\_ **Est. Completion Date:** \_\_\_\_\_

**Owner Name:** \_\_\_\_\_ **Telephone:** \_\_\_\_\_

I understand that all exterior property modifications must comply with the Homeowners Association Covenants, By-laws, and/or Architectural Control Guidelines and also with all building codes. Furthermore, I have informed each of my neighbors of this application. Some modifications may require the written approval of adjacent lot owner(s). I understand that the Architectural Committee and/or Board of Directors retain the right to request such approvals prior to final consideration of this application.

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Signature**

A = Approved    D = Disapproved

ARCHITECTURAL COMMITTEE ACTION

A    D    \_\_\_\_\_  
(circle one)    Signature    Date

(s) \_\_\_\_\_, President, Board of Directors

Completed work inspected on \_\_\_\_\_ (date) by \_\_\_\_\_ (Print Name)